



Mortgage Application Checklist

- ☐ 30 days worth of **current** paystubs for all borrowers
- ☐ Most recent Social Security Award Letter if applicable
- ☐ Last two years of W2's
- ☐ Valid Driver's License or State ID – Not expired
- ☐ Most recent 2 months bank statements for checking & savings, all pages numbered, even blank
Must be official bank statements, not online account activity printout.
- ☐ If previous Bankruptcy - Copy of Bankruptcy filing along with discharge filing
- ☐ If child support applies - Copy of Divorce Decree, Court order & payment history
- ☐ If you currently own property-provide copy of current mortgage statement, summer & winter tax bill, & Homeowners Insurance policy
- ☐ Gift letter & gift paper trail per instructions
- ☐ Fully executed Purchase Agreement
- ☐ VA Loans - provide DD214

Refinance - In addition to the above, please provide the following:

- ☐ Copy of Mortgage statement(s)
- ☐ Copy of Homeowners Insurance
- ☐ Copy of the most recent 2 tax bills (summer and winter)

**For convenience all required documents can be uploaded to our
*Pro Snap Mortgage App***

***Please feel free to contact our office if you have any questions
regarding the information needed for your application.***

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